# EXPRESSION OF INTEREST FORM

## **INSTRUCTIONS**

5 6 7

Complete the form below and email to  ${\bf unsw.international@unsw.edu.au}$ 



SECTION I: ORGANISATION DETAILS		
Organisation Name		
Registration Number	Place of Registration	
Date of Establishment		
Street Address		
City	State/Province/Region	
Postal/Zip Code	Country	
Agency Website		
SECTION 2: CONTACT DETAILS		
Please provide details of the primary contact for the organisation		
Title First Name	Family Name	
Position	Division/Department	
Email	Phone	
Please provide details of the Chief Executive Officer/Director		
Title First Name	Family Name	
Email	Phone	
SECTION 3: ORGANISATION BACKGROUND		
Has your organisation previously recruited students for UNSW Globa	al (i.e. UNSW Institute of Language	es, UNSW Foundation Year etc.)
Yes	No	
Which country/countries will you primarily be recruiting students from	m?	
Beside Australia, which other countries do you promote?		
How long has your organisation operated as an education recruitme	ent agency?	
How many counsellors do you have?		
How many offices do you have?		
Have you or any of your staff ever visited UNSW (Main campus), Ke	nsington?	
Are any of your counsellors accredited through PIER Online or equiv	valent?	
SECTION 4: ORGANISATION PORTFOLIO		
Which Australian Group of Eight (Go8) Universities do you currently	represent?	
Name of Institution	Number of Years Representing Institution	Total Number of Students Referred Last Year
1		
2		
3		
4		

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#### SECTION 4: ORGANISATION PORTFOLIO continued

Which non-Group of Eight (Go8) Universities do you currently represent in Australia?

Name of Institution	Number of Years Representing Institution	Total Number of Students Referred Last Year
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

State briefly how you plan to recruit students for UNSW?

How many students	do you believe y	ou could successfully	recruit for UNSW?
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This year Next year The year after next

Please explain in full all fees and charges that the applicant must pay to your agency (ie. counselling services, visa processing, etc.)

How many university applications do you allow students to submit?

### **SECTION 5: REFERENCE**

Please provide the names of two referees who may be contacted if your company is selected. At least one referee must be from the Group of Eight (Go8) if you represent the Go8 universities.

Re	fe	re	e	1

Title	First Name	Family Name
Position		University
Email		Phone

#### Referee 2

Title	First Name	Family Name
Position		University
Email		Phone

#### **SECTION 6: PRIMARY CONTACT DECLARATION**

I confirm that the information provided is true and accurate to the best of my knowledge and I authorise you to approach my referees.

First Name Date

Once you have completed this form, email it to unsw.international@unsw.edu.au.

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